



MAKERERE UNIVERSITY

# HOSTEL INSPECTION REPORT 2023

SUBMITTED TO  
**THE VICE CHANCELLOR**

BY THE  
**HOSTEL INSPECTION  
COMMITTEE**



## ACKNOWLEDGEMENT

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On behalf of the Hostel Inspection Committee, I would like to express our sincere gratitude to the Vice Chancellor, Makerere University for constituting this committee and providing us with the requisite support in executing this task.

In a special way, we thank the Makerere University Council for approving the creation of this committee. The tremendous role the University plays in ensuring the safety and security of all its students is evident in this undertaking. Positioning the University outside the main campus to ensure that the students are protected provides an additional layer of service that is not only incredible but assures parents, guardians, scholarship boards and all forms of funders that the University is accountable.

We are greatly humbled by the special support from the Dean of students Mrs. Winifred Namuwonge Kabumbuli and her staff, for providing her office space as the meeting point for the committee. She led the inspections and ensured that the committee was furnished with information where gaps existed. Special thanks to Mr. Peter Rivan Muhereza, for tirelessly guiding and securing clearance from the hostels to ensure that the committee was working within ethical and appropriate measures. Acknowledgement is made for the very amiable Secretary to the committee Ms. Owomugisha Susan who called the meetings, took minutes and was techno savvy making the data collection and analysis easy to manage.

In a special way, we would also like to express our deepest appreciation to all the Hostel Owners, the Custodians, Managers and all staffers of the respective hostels we visited. They warmly welcomed us, provided invaluable information and were candid with the committee. This engagement demonstrated that continuous engagement will result into more nuanced joint support for the students by the university and the hostels. The joint meeting between hostel managers, Makerere University Dean of Students' Office and the committee was a precursor to future meetings that would be crucial in the planning for the students.

Further appreciation goes to the entire committee i.e. Director Makerere University Hospital, Prof. Josephat Byamugisha, Rev. Fr. Josephat Ddungu Chaplain of St. Augustine, Ms. Norah Nalubowa and Mr. Julius Katerega for the dedication, diligence, hard work and commitment to the exercise. We look forward to further engagement with the different stakeholders as we work to provide better services to all students residing in private hostels. We would also like to extend our appreciation to the entire committee, for the great team work, guidance and engagement in all the work.

**Charlotte Karungi Mafumbo (Ph.D.)**

**Chairperson: Hostel Inspection Committee**

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# HOSTEL INSPECTION REPORT 2023

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## A Brief Overview

The increase in students' population at Makerere University over the years resulted into increased pressure on the existing bed space in the halls of residence at the University. It was estimated that the hostels were providing accommodation space to 70% of the University Students. While hostels were providing accommodation, the mandate on the safety and security of the students remained the primary responsibility of the university. This necessitated the formulation of a policy to guide management on establishing administrative relations with hostel owners that were housing Makerere University students.

The formulation of this policy, resulted into the development of privately owned hostels accreditation unit responsibly for the oversight. This policy also informed the creation of a Hostel Inspection Committee (HIC) whose members are appointed by the university Vice Chancellor and approved by Makerere University Council. The mandate of the HIC was to inspect and review all hostels accredited and affiliated to Makerere University on an annual basis. The HIC would do the following:

- i) Update the list of accredited hostels available to both new and old students;
- ii) Ascertain if the accredited hostels met the requisite conditions according to the University's checklist; i.e. the cost of accommodation, proximity and accessibility of the hostels to the university, safety and security of the hostels<sup>1</sup> and
- iii) To bridge the gap between the university administration and the hostel owners/custodians in the line of duty of care for the students.<sup>2</sup>

The HIC commenced its work on the May 3<sup>rd</sup> 2023 through to 28<sup>th</sup> July 2023. A total of thirty- seven hostels were visits in the neighbourhoods of Katanga, Kikume Kikume, Kikoni, Kagugube and Kitamanyaga where the gazetted and accredited hostels are located. The visits were preceded by a meeting between the HIC and the Hostel Owners Association in which it was agreed that visits would be held and the agreed criteria (checklist) was discussed and agreed upon.<sup>3</sup> The objectives of the inspection that were agreed upon with the hostel owners were six and additional information would be acceptable if the checklist had not included it.

## Objectives of the Inspection of the Hostels

Following the University policy on hostels, the objectives of the HIC on this inspection were to:

- Ascertain the exact number of private hostel operating around the university, where they are located, their condition, their capacity and number of students residing in each of the hostel;
- Find out whether all these hostels conform to the set criteria for the accreditation by the university to accommodate students;
- Asses the physical safety and security of students, and the hygiene in these places of residence;
- Examine the possibility of formal regulation and the ease of supervision of these hostels by the university;
- Asses the possibility of creating a communication channel between the university management and the hostel owners/ custodians / managers and
- Establish the cost of accommodation in these hostel and the amenities that accompany the fees i.e., transport, internet connection, meals etc.

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<sup>1</sup> See appendix 1 for the Hostel Affiliation and Accreditation Criteria

<sup>2</sup> The current members of the Hostel Inspection Committee are listed in appendix 2

<sup>3</sup> Minutes of the meeting between the HIC and the Hostel Owners Association are provided in appendix 3.

## Inspection methods used by the Hostel Inspection Team

In the fact finding undertaking, the HIC was to inspect hostels starting with those whose owners had attended the meeting with the Dean of Students' office and later randomly select other hostels for inspection. To obtain relevant information, the check list was introduced to the hostel administrator attending to the HIC, and through a participatory approach, both administration and HIC would agree on the inspection process. The HIC unanimously agreed to also make abrupt visits to hostels that were not necessarily accredited but housed the students. The decision to have the impromptu visits was agreed upon after the realization that the University would need to expand its relations with more hostels given the upcoming enrollment and renovations that would see a few more students unable to secure accommodation in the university halls of residence. The HIC interviewed the hostel administrators assigned to them as well as those recommended to them.

Observations were made using the agreed checklist and additional information was obtained through impromptu interviews with students found at the hostels during the inspection. Inspection of hostel rooms, washrooms, reading rooms etc., and engaging members of the community where these hostels are located was also done to augment the findings. Every member of the HIC was expected to assess each and every hostel visited and give a score for every condition in the accreditation criteria. The score ranged from "1 to 10", depending on individual judgement, these individual scores were analyzed at the end of the exercise and a modal score was arrived at for all the set conditions that were inspected. At the end of the visits, the HIC would debrief the visit and augmenting each other's observations agreed on the general observations.

## Hostel Inspection Report

The visits to the hostel were organized in three parts. The first round was to hostels that had attended the meeting between the HIC and the Hostel Owners Association. The second visit was to hostels that were geographically located on the boundaries of the University and the third to those hostels that were "popular" to the students. See appendix 4 for the hostels that were inspected. All hostels inspected were reviewed against the same check list<sup>4</sup>. They were all given an opportunity to ask the HIC questions and provide a list of concerns they had in hosting the students. All the hostels that granted access to the HIC posted a long history of hosting the students and were extremely engaged with the students and knew how to provide support to them.<sup>5</sup> The administrators of the hostels interviewed had an established an emergency referral system through which they took students to the Makerere University hospital and were aware that students had access to free medical care. When need arose, they would communicate to the University Dean of Students' office of a specific concern. All the hostels had a daily check-in system and accounted for all their students. They were also very responsive to students who sought their assistance.

## Hostels and their accreditation criteria rankings/ scores.

The table overleaf provides the summary of the HIC modal scores at each inspection of a hostels. The individual scores ranged from "0-10". Where there is 0 score the status of the hostel would have changed or denied the HIC access to inspect.

<sup>4</sup> See appendix 5 for the check list used for evaluating the hostels.

<sup>5</sup> A brief on each of the hostels inspected is provided as appendix 6



**Table 1: Modal scores for all hostels visited for the individual accreditation criteria**

	Name of hostel	Security	Transport	Social amenities	Physical safety	Psycho- social support	Additional facilities	Reading rooms	Orientation material	Well-Spaced rooms and ventilation
<b>Hostel Inspection Visit One</b>										
1	Braetd Hostel	7	10	8	5	5	8	8	7	9
2	Aryan	8	10	8	7	5	8	7	8	9
3	St. Monica	7	10	8	7	6	8	8	6	8
4	Olympia	10	10	10	10	7	10	10	9	10
5	Douglas Villa	8	10	8	7	6	9	8	6	8
<b>Hostel Inspection Visit Two</b>										
6	Cheds	5	0	6	2	4	4	7	5	4
7	Messiah	8	0	7	8	4	6	5	6	6
8	Zoa	8	0	8	4	4	4	7	5	8
9	Herican	7	0	8	6	4	4	7	5	7
10	J J Hostel	10	10	10	8	6	9	7	8	10
11	Castle Ville	8	10	8	5	5	7	6	5	7
12	Lady Juliana	10	10	10	10	8	10	10	8	10
13	Makerere International	7	10	8	6	8	8	8	7	8
14	Kann	8	0	8	5	5	10	5	5	8
15	Nakiyinggi	10	10	10	8	6	9	8	8	9
<b>Hostel Inspection Visit Three</b>										
16	Pearl View	7	10	8	5	5	6	7	6	6
17	New Nana	10	10	10	9	8	10	10	10	10
18	Baskon	7	0	7	5	5	6	5	6	6
19	Sun way	9	0	10	8	6	7	8	6	10
20	Makerere Garden Courts	10	10	10	9	7	10	10	8	10
21	Kare	8	10	8	6	5	6	6	5	8
22	Dream World hostel	10	10	9	8	7	9	8	10	10
23	Akwata Empola	10	10	9	7	5	7	8	6	8
<b>Hostel Inspection Visit Four</b>										
24	Bbira Hostel	7	0	6	8	5	5	7	8	8
25	Nalika	8	10	8	8	6	8	8	8	8
26	Waveney Courts	5	0	6	4	2	2	5	8	8
27	Muhika	8	10	7	8	5	7	5	8	8
28	Apex	8	10	8	7	5	8	6	8	8
29	Edith Hetty	8	0	4	6	5	4	4	5	10
30	Prince	5	0	5	5	4	5	5	5	5

Source: Hostel Inspection Committee data

From the matrix above, the grading was generated further into A, B, and C.

- A** for Excellent,
- B** for Very Good, and
- C** for Good.

The grading mainly looked at the set accreditation criteria, hygiene, availability of additional social services such as fire extinguishers, access to food and beverages, communication access. Provision of social amenities and their quality and feedback from students’ interactions were also important in the assessment. This table below provides the agreed status of each hostel after the debrief.

**Table 2: Summary of the Hostel Grading**

#	GRADE A	GRADE B	GRADE C
	Braetd Hostel	Akwata empola	Baskon hostel
	JJ Hostel	Apex	Bbira
	Lady Juliana	Aryan	Castle Ville
	Makerere Garden Courts	Dream World Hostel	Cheds
	Nakiyingi	Edith Hetty	Douglas villa
	New Nana	Kann Hostel	Herican
	Olympia Hostel	Kare Hostel	Messiah
		Makerere International Students’ Hostel	Prince
		Muhika	Waveney Courts
		Nalika	
		Pearl View	
		St. Monica	
		Sunway	
		Zoa Hostel	

Source: Hostel Inspection Committee data

**Proximity, Accessibility, Status and cost of accommodation of Hostels**

The HIC examined accessibility of the hostels to University, Makerere University Hospital and other amenities. It also collected details on costs of the hostels and preferred gender to accommodate. These variables were important for the Dean of Students Office in recommending to students or parents’ information on accommodation in accredited hostels. Ascertaining the conditions of these variables was also vital if the Dean of Students Office was to review standards required or plan its emergency management protocol in case of crisis, a pandemic or any disaster. In the table overleaf the variables are presented.

**Table 3: Proximity, Accessibility, Gender Preference and Cost of Hostels**

#	Name of Hostel	Estimated Distance from Campus (in Meters)	Gender	Estimated capacity (Students/ Rooms)	Cost of Accommodation (UGX)		
					Single	Double	Triple
1	Akwata empola	610	Both		1,200,000	700,000	
2	Apex	400	Female	170 Students	950,000	600,000	
3	Aryan	200	Both	60	1,000,000	600,000	N/A
4	Baskon	100	Both	180 Rooms	700,000	470,000	330,000
5	Bbira Hostel	400	Female	105 Students	900,000	500,000	
6	Braetd Hostel	150	Female	80	1,200,000	600,000	N/A
7	Castle Ville	420	Both		1,400,000	750,000	
8	Cheds	400	Both	45 Rooms	800,000	650,000	
9	Douglas Villa	400	Both		1,000,000	750,000	
10	Dream World hostel	620	Both	230 Students	1,250,000 930,000	800,000 700,000 600,000	
11	Edith Hetty	350	Female	45 Rooms	1,200,000	700,000	
12	Herican	700	Both	80 Rooms	1,200,000 700,000	550,000	
13	J J Hostel	500	Both	45 Rooms	1,450,000	850,000	
14	Kann	100	Both		1,200,000 1,000,000	800,000 600,000	
15	Kare	600	Both		1,000,000	650,000	
16	Lady Juliana	400	Female		1,000,000	750,000	N/A
17	Makerere Garden Courts	500	Female	270 Students	1,000,000 850,000	750,000 600,000	
18	Makerere International	450	Both	140 Rooms	900,000	600,000	500,000
19	Messiah	500	Both	65 Rooms	800,000	600,000	
20	Muhika	400	Both	220 Students			
21	Nakiyinggi	450	Both				
22	Nalika	630	Both	276 Students	1,200,000	600,000	
23	New Nana	800	Both		1,500,000	850,000	
24	Olympia	400	Both		1,500,000	800,000	
25	Pearl View	750	Both	52	950,000	650,000	N/A
26	Prince	150	Both	326 Students	500,000- 550,000	700,000	
27	St. Monica	550	Both		1,200,000	600,000	N/A
28	Sun way	100	Both	300 Students	1,200,000	700,000	
29	Waveney Courts	630	Both	160 Students	1,000,000- 1,500,000	700,000- 900,000	700,000
30	Zoa	700	Both	40 Rooms	1,200,000	600,000	

Source: Hostel Inspection Data

From the table, all hostels were located in areas near the university and were accessible by the University students. The physically impaired had access to ramps in some hostels, while in others they were placed on the ground floor to ease their movement. The cost of accommodation varied greatly and depended on location, number of occupants per room and other social amenities provided.<sup>6</sup> Room occupancy ranged from single, twin and triple and this equally dictated the price. All hostels were unisex except Braetd Hostel. The occupancy arrangement in the Unisex hostels had set guidelines such as specific gender on each floor or wing or if unisex, the selection of rooms was mindful of safety and security in allocating the rooms on each floor.

## General Findings of the Hostel Inspection Committee:

### Findings

1. The HIC committee established that all hostels that were sampled in the three visits by the inspection committee meet the minimum basic requirements for being accredited as per the university set criteria;
2. All hostels except Braetd had no personnel offering psycho social support to the students in case of occurrence of incidents. The hostels were aware that students would access psycho social support at University Hospital;
3. Physically challenged students allocated rooms on the ground floors had no special accommodations for places of convenience such as wash rooms except for hostels that had self-contained rooms;
4. The HIC was impressed with the high levels of hygiene in hostels<sup>7</sup> ;
5. Most of the hostels are located within a radius of half a kilometer from the university and most of them have shuttles to transport students to campus on a provided schedule. Those hostels such as Cheds, Baskon, Messiah, Sun ways and Kann had no shuttles because they were very close to the university **(between 100meters to 1 Kilometer)**;
6. All hostels were aware that in case of medical emergencies, students were taken to Makerere University Hospital for free medical attention and in some cases to private clinics at the cost of the student;
7. Almost all hostels visited had access to internet connectivity services **(Wi-Fi)** charged to students except **Sun Way Hostel** which provided it as part of rent. Costs of internet varied from hostel to hostel and some hostels were a notch higher because they provided DSTV connection to all residents;
8. Hostels are available to students of diverse financial backgrounds;
9. A few hostels have perimeter walls, fire detectors and extinguishers, or CCTV cameras installed. Others provided security guards or persons responsible to guard the premises. Use of registration books for incoming and outgoing visitors was a common practice in most hostels,<sup>8</sup>
10. Retention of students was high and conditioned to payment of commitment fees for those that requested safe storage of their property or those that were in the recess term;

<sup>6</sup> Amenities that included internet connectivity, DSTV connectivity, transport, alternative sources of power and water determined the cost of the hostel.

<sup>7</sup> Hygiene checked included bathrooms, showers, toilets, rooms, reading rooms and general areas of the hostel. There were traces of dirt in some cases but there was evidence of full time janitors which was reassuring.

<sup>8</sup> It was noted that one security precaution was not to let strangers into hostels and if one come through, they were asked to call the student to pick them from the reception. This was an excellent practice that undercut any potential security glitches.

11. Most of the hostels have canteens and restaurants that offer affordable prices for the meals to the students ranging from **UGX. 3000 to UGX. 5000** and those without at least have restaurants and “eating joints” close to the hostel and
12. The HIC established that there were hostels that were not known to the university management and needed to be recorded. Two hostels, **Mariam and Kasamba Hostels** had been converted to apartments and hostels for Makerere College School students respectively. These were deleted from the record of hostels provided in the report.

### Challenges faced by Hostel Owners:

During the hostel inspection, it was established that all hotel owners were providing support to the students but reported they were overwhelmed because few students were exhibiting behaviour that was in total disregard of why they were at the University. The challenges below were alluded to:

- Non-payment by students: students were skipping from hostel to hostel because they didn't want to pay their accommodation costs. The delays were also attributed to delays in University paying students who were on government sponsorship;
- Drug use and abuse was sighted by all hostels as a very big challenge that required significant attention from the University and University hospital. Both male and female students were using drugs and there was an undeclared “drug belt” of hostels that needed to be checked and support to students provided;
- The culture of “Wastage” was growing. Students were reported to stubbornly refuse to switch off lights during the day or after their night preps. Wasting water either by leaving taps running or simply using too much water was equally growing;
- Destruction of property i.e. door locks, windows, toilet flush handles, furniture e.t.c;
- Intra-student and intra-hostel fights were common together with petty theft and
- Indiscipline tendencies in some of the students.

### Recommendations

After a thorough consideration and review of all findings from the field by the HIC, the following recommendations were made to both the University top management and University council for purposes of improving the management of privately owned accredited hostels and students' experience in these hostels during their stay at the University:

1. Let there be an MOU between Makerere University and the hostel owners, for purposes of streamlining the way these hostels are established (as providers for Makerere University), managed and operationalized;
2. The University under take the registration of all hostels and development of a database containing relevant information about them i.e., name of hostel, name of owner or contact person, capacity of the hostel, cost of accommodation, location and contact address or telephone number and emergency access lines;<sup>9</sup>

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<sup>9</sup> A list exists but needs to be updated following the visits.

3. The University management should consider establishment of a direct communication channel between the university and the Hostel owners or management, for a smooth exchange and sharing of information and creation of a good working relationship;
4. Hostel owners or custodians should be tasked with the registration of all students residing in their hostels at all times and sharing those lists with the University management for purposes of knowing how many students are staying in which hostel and which student is staying where at a given point of time;<sup>10</sup>
5. All accredited hostels share with the university; a copy of their set rules and regulations, list of all charges for the different accommodation spaces and, contact details of the hostel management;
6. Gazette some hostels as pick points for the University Hospital Ambulance in response to medical emergencies in particular places of residence; **Olympia and Garden Courts for Kikoni, New Nana Hostel for Kagugube and Kitamanyanga, Aryan Hostel for Katanga, and Cheds for Kikumi Kikume;**
7. University management design a uniform template to capture data from students on joining a particular hostel to ease the registration process as well as ensure uniformity in information display;
8. The university should also look into the possibility of construction of new halls of residence inside campus and face lifting for the current ones for purposes of increasing on the number of students the University can accommodate;
9. Accommodation fees for Government sponsored students be paid directly to the hostels not through students;<sup>11</sup>
10. The university may also consider signing MOUs with some health facilities around campus to augment Makerere University Hospital to cater for emergencies due to an influx in the number of students currently, as management considers expanding the University Hospital in terms of size (infrastructure and human resource);
11. University share with the hostels important information (contacts and offices) on where students should be directed or supported to obtain psycho social support;
12. Clear guidelines be set on how students will be mixed for the case of unisex hostels, to mitigate cases of sexual harassment, privacy complaints, co-habiting and to enhance students' concentration;
13. Besides the Hostel Inspection Committee, there should be a university officer<sup>12</sup>/hostel desk charged with the responsibility of overseeing and supervision of all accredited hostels in the Dean of Students' office. The office would have multiple roles that would include: record keeping on all hostels, keeping a tab on the students in these hostels, provide early warning to university administration on upcoming concerns, challenges and problems students face and be the bridge between the university and hostel owners. He/she would provide the necessary support to the hostel owners/managers as the one stop center for inquiry and
14. The University needed to take into consideration running an anti-drug use and abuse campaigns because all hostels were concerned with the level of drug use and abuse in the hostels by female and male students.

<sup>10</sup> This recommendation was made following an observation that some hostels accommodate other residents who are not university of Makerere students.

<sup>11</sup> This recommendation emerged from the discussion with hostel owners who were concerned about the delays in payment and yet have to keep their mandate of housing the students. Given the current financial conditions, hostels dependent on government sponsored students were in a precarious situation.

<sup>12</sup> The University can set up very clear guidelines on the roles and responsibilities of this officer.

## REFERENCES

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Appointment letter for Hostel Inspection Committee

Select Hostel Rules and Regulation Materials

University Rules and Regulations

## AUTHENTICATION OF THE REPORT

S/N	Hostel Inspection Committee Members	Title	Position	Signature
1	Dr. Charlotte Karungi Mafumbo	Ag. H.O.D History Dept.	Chairperson	
2	Prof. Josephat Byamugisha	Director: Makerere University Hospital	Member	
3	Fr. Josephat Ddungu	Chaplain: St. Augustine	Member	
4	Ms. Nalubowa Norah	Warden: Mary Stuart Hall	Member	
5	Mr. Kateregga Julius	Member: University Council	Member	
6	Ms. Kkukiriza Ann Sandra	Guild Minister: Off Campus Affairs	Member	
<b>Secretariat</b>				
1	Ms. Winifred Kabumbuli	Dean of Students	Member	
2	Mr. Peter Rivan Muhereza	Ag. Principal Warden	Member	
3	Ms. Owomugisha Susan	Administrative Assistant	Member	



## APPENDICES

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### Appendix 1: Hostel Affiliation and Accreditation Criteria

The university specified affiliation and accreditation criteria to be met if students were to be accommodated in hostels included the following:

- i) The hostel was inspected by the HCI and a report given about it;
- ii) The HCI established that hostels had Security of the students at the premise (full time presence of a security guard, CCTV cameras, perimeter fence, fire detectors, fire extinguisher and disaster management protocols);
- iii) Have at least two reading rooms well-spaced and well ventilated;
- iv) Physical safety and with no liability or previous incidents;
- v) All accredited hostels must have means of transport for safe transportation of students. The hostel shuttle must be in good mechanical condition for safety, it must be insured, driver must have a permit;
- vi) Full supply of social amenities (water, water reservoir, first aid, canteen, internet and stand by generator);
- vii) Well-spaced and ventilated rooms (warm, occupancy, space, washrooms);
- viii) Location must be in proximity with the university and accessible and affordability;
- ix) Conditions of participation (engagement, discipline, sexual harassment policy and disciplinary committee);
- x) Orientation material and
- xi) Social etiquette, rules, regulations and cognizant of the LGBTQI policy.

## Appendix 2: Composition of the Inspection Committee

The hostel inspection committee shall consist of members appointed by the university chancellor and approved by Makerere university council. This committee will comprise of;

- A senior member of the staff as the chairperson.
- A member of the student affairs committee.
- A representative of religious leaders
- A representative of the wardens
- A representative of person with disabilities
- Guild minister for off campus affairs
- A representative from Makerere university health service.

The hostel committee shall serve for a period of three (3) years except for the student representatives and it shall be expected to meet before the commencement of every semester and during the semester.

In turn the university will communicate to the students, the updated list of accredited hostels and prices of accommodation fees to students to inform their choices for hostels.

### Current members of the Hostel Inspection Committee

S/N	Hostel Inspection Committee Members	Position
1	Dr. Charlotte Kalungi Mafumbo	Chairperson
2	Dr. Kyomuhangi Agnes	Member
3	Fr. Josephat Ddungu	Member
4	Mr. Kateregga Julius	Member
5	Ms. Nalubowa Norah	Member
6	Ms. Kkukiriza Ann Sandra	Member
<b>Secretariat</b>		
1	Ms. Winifred Kabumbuli	Dean of Students
2	Mr. Peter Rivan Muhereza	Ag. Principal Warden
3	Ms. Owomugisha Susan	Administrative Assistant

**Appendix 3: Minutes of the Hostel Inspection Committee with Hostel Owners Association.**

**MAKERERE UNIVERSITY HOSTEL INSPECTION COMMITTEE MEETING  
HELD ON TUESDAY, 4<sup>TH</sup> APRIL, 2023 IN BOARDROOM 1, LEVEL 7, SENATE BUILDING  
AT 2:00PM.**

**MEMBERS PRESENT**

S/N	NAME	TITLE
1	Dr. Charlotte Kalungi Mafumbo	Chairperson
2	Dr. Kyomuhangi Agnes	Member
3	Mr. Kateregga Julius	Member
4	Fr. Josephat Ddungu	Member
5	Ms. Nalubowa Norah	Member

**SECRETARIAT**

S/N	NAME	TITLE
1	Ms. Winifred Kabumbuli	DOS/Secretary
2	Mr. Peter Rivan Muhereza	Ag. Principal Warden
3	Ms. Owomugisha Susan	Administrative Assistant

**AGENDA**

1. Opening the meeting
2. Registration of membership
3. Adoption of the agenda
4. Prayer
5. Communication from the Chair
6. Plan for Hostel Inspection and Accreditation
7. Closure

ITEM	ACTION TAKEN BY
<b>MIN 1/HIC/2023: OPENING THE MEETING</b> The Chairperson called the meeting to order at 2:10p	
<b>MIN 2/HIC/2023: REGISTRATION OF MEMBERSHIP</b> Members registered their attendance.	
<b>MIN 3/HIC/2023: ADOPTION OF THE AGENDA</b> Fr. Josephat Ddungu proposed the motion to adopt the agenda and he was seconded by Ms. Winifred Kabumbuli.	
<b>MIN 4/HIC/2023: PRAYER</b> The opening prayer was led by Fr. Josephat Ddungu.	

**MIN 5/HIC/2023: COMMUNICATION FROM THE CHAIR.**

The chairperson communicated the following;

- a) Welcomed members and thanked them for making time to attend the meeting.
- b) She appreciated the University Administration and Dean of Students Office for giving the Committee members the opportunity to serve.
- c) She then requested members to introduce themselves as this was the first meeting of the Committee.
- d) She then invited the Dean of Students to give her remarks and also inform the members of the Committee mandate and responsibility.

**Dean of Students**

- a) Welcomed members to the meeting.
- b) Informed members that the committee would be guided by the Policy on Students Accommodation (2021) which was approved by Council.
- c) She also informed members that a letter had been drafted inviting Hostel Owners for a meeting the Committee. With the approval of the Committee Chair, the letter would be sent out. The outcome of the meeting and subsequent visits to Hostels will inform a report which is expected from the Committee to both the VC and MasterCard Foundation.
- d) She also said that the previous Committee was chaired by Prof. Mwiine and the current committee could always refer to him for support when needed.

**REACTIONS;**

- a) Members appreciated the consultative approach that the University had adopted in working with Hostel Owners.
- b) Members agreed to a meeting with Hostel owners in the following week which would inform other activities of the committee.

**MIN 6/HIC/2023: PLAN FOR HOSTEL INSPECTION AND ACCREDITATION**

- a) Using Section 4.2 of the Policy on Students Accommodation 2021, members included the specific aspects of the outlined roles as shown in Appendix 1.
- b) Members agreed to a meeting with Hostel Owners on 11<sup>th</sup> April, 2023 in which the Accommodation policy would be discussed.
- c) The meeting with Hostel Owners and subsequent visits to Hostels would inform the Report which the Committee is expected to submit to the VC as well as MasterCard Foundation.
- d) The Hostel Visits would be based on an agreed upon check-list as guided by the Policy on Students Accommodation.
- e) Depending on performance in the Check-list, Hostels would be graded A – D; whereby; A: Excellent, B: Very Good, C: Average and D: Not Recommended.
- f) Homestays would also be considered for example for International Students.
- g) Hostel Regulations need to be in agreement with University Regulations as well.
- h) Members agreed that it would be prudent to occasionally visit University Halls of Residence such that the standards which the University demands of Hostels are also met in the Halls of Residence

**MIN 7/HIC/2023: CLOSURE**

The Chair adjourned the meeting at 3:25pm

From the graph, Braetd and Olympia provided the highest number variables.

**MAKERERE UNIVERSITY HOSTEL INSPECTION COMMITTEE MEETING HELD ON  
TUESDAY, 11TH APRIL, 2023 IN CONFERENCE ROOM, LEVEL 4, SENATE BUILDING AT  
2:00PM.**

**MEMBERS PRESENT**

S/N	NAME	TITLE
1	Dr. Charlotte Kalungi Mafumbo	Chairperson
2	Dr. Kyomuhangi Agnes	Member
3	Fr. Josephat Ddungu	Member
4	Mr. Byarugaba Edward	Custodian, Aryan Hostel
5	Ms. Ndagire Lillian	Receptionist, Braetd Girls Hostel
6	Mr. Emuron Martin	Custodian, St. Monica Hostel
7	Mr. Nabasa Anxious	Manager, Olympia Hostel
8	Ms. Bbosa Margaret	Custodian, Douglas Villas

## SECRETARIAT

S/N	NAME	TITLE
1	Ms. Winifred Kabumbuli	DOS/Secretary
2	Mr. Peter Rivan Muhereza	Ag. Principal Warden
3	Ms. Owomugisha Susan	Administrative Assistant

## AGENDA

8. Opening the meeting
9. Prayer
10. Introductions
11. Communication from the Chair
12. Responses to the Communication
13. Discussion of Best practices, Challenges and Collaboration Opportunities
14. Way Forward & Closure

ITEM	ACTION TAKEN BY
<b>MIN 1/HIC/2023: OPENING THE MEETING</b> The Chairperson called the meeting to order at 2:10pm.	
<b>MIN 2/HIC/2023: PRAYER</b> The opening prayer was led by Fr. Josephat Ddungu.	
<b>MIN 3/HIC/2023: INTRODUCTIONS</b> Members introduced themselves	
<b>MIN 4/HIC/2023: COMMUNICATION FROM THE CHAIR.</b> The chairperson communicated the following; <ul style="list-style-type: none"><li>e) Welcomed members and thanked them for making time to attend the meeting.</li><li>f) She appreciated the Hostels for the work they do in accommodating University students who cannot all be accommodated in University Halls.</li><li>g) She pledged on behalf of University Management, support to Hostels in achieving the role of accommodation.</li><li>h) She informed members that opportunities for collaboration and working together were welcome to cement the partnership between Makerere University and Affiliated Hostels.</li></ul>	

**MIN 5/HIC/2023: RESPONSES TO COMMUNICATION.**

- a) Members received the communication and appreciated the committee for calling the meeting which had been long overdue.
- b) Hostel owners appreciated the invitation to attend the meeting and they expressed their commitment to the collaboration.
- c) Hostels accommodate up to 90% of University Students thus it is important for the University to work with Hostel Owners to ensure appropriate accommodation for their students.

**MIN 6/HIC/2023: DISCUSSION OF BEST PRACTICES, CHALLENGES AND COLLABORATION OPPORTUNITIES.**

- a) University Rules and Guidelines apply to students whether they are at the University or in the Hostel.
- b) Hostel Rules and Regulations should be in place and communicated to students.
- c) Sensitization of students about how to get proper medical attention was deemed important. The University Hospital provides free services to all Makerere University students. Hostel owners were advised to have University Hospital medical personnel and Ambulance contact numbers.
- d) Religious fellowships as well as Guidance and Counselling sessions, were also agreed upon as useful for overall well-being of students.
- e) Hostel owners were advised not to allow physical election campaigns to be held in their hostels since it would be against the University election guidelines.
- f) Members agreed that there was a communication gap between the University and Hostel owners. For example, when the University extends semester time, the Hostel owners are usually not aware.
- g) Members agreed that indiscipline cases would be held by a joint team of members from both the University and Hostel representation.
- h) Some hostels accommodate government students whose allowances delay and it affects management at the hostels.

**MIN 7/HIC/2023: WAY FORWARD AND CLOSURE.**

- a) Hostels to keep record of student details such as bio-data, next of kin and other important information.
- b) Form Joint Makerere and Hostels Management Committee.
- c) Adopt clear channels and methods of communication between the University and Hostels.
- d) Share information of contact persons of both the University and the Hostels.
- e) Hostel owners to share a copy of their orientation materials, rules and regulations, with the Committee.
- f) Schedule a visit by the Committee to the Hostels.

The Chair thanked members for their fruitful deliberations and adjourned the meeting at 4:15pm.

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**CHAIRPERSON**

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**SECRETARY**



## Appendix 4: Hostels Visited by the Hostel Inspection Committee

	<b>Visit 1 03<sup>rd</sup> May 2023</b>		<b>Visit 2 20<sup>th</sup> June 2023</b>		<b>Visit 3 21<sup>st</sup> June 2023</b>	
	<b>Name of hostel</b>	<b>Location</b>	<b>Name of hostel</b>	<b>Location</b>	<b>Name of hostel</b>	<b>Location</b>
1	Braetd Hostel	Katanga	Cheds	Kikume kikume	Pearl View	Kagugube
2	Aryan	Katanga	Kasamba	Kikume kikume	New Nana	Kitamanyaga
3	St. Monica	Kikoni	Messiah	Kikume kikume	Baskon	Kikoni
4	Olympia	Kikoni	Zoa	Kikume kikume	Sun way	Kikoni
5	Douglas Villa	Kikoni	Herican	Kikume kikume	Makerere Garden Courts	Kikoni
6			Mariam	Kikume kikume	Kare	Kikoni
7			J J Hostel	Kikoni	Dream World hostel	Kikoni
8			Castle Ville	Kikoni	Akwata empola	Kikoni
9			Lady Juliana	Kikoni		
10			Makerere International	Kikoni		
11			Kann	Kikoni		
12			Nakiyinggi	Kikoni		
	<b>Visit 4 20<sup>th</sup> July 2023</b>					
1	Bbira	Kikoni				
2	Nalika	Kikoni				
3	Waveney Courts	Kikoni				
4	Muhika	Kikoni				
5	Apex	Kikoni				
6	Edith Hetty	Kikoni				
7	Prince	Kikoni				

Source: Hostel Inspection Committee Data

## Appendix 5: Inspection Check List

Proposed accreditation criteria for hostel affiliation.

A student may stay at hostel accredited by university.

A list of accredited Hostels shall be reviewed annually by the hostel inspection Committee appointed by the Vice Chancellor and approved by Makerere University Council. The Hostel Inspection Committee shall ensure that hostels to be accredited meet the following conditions and any other deemed necessary:

i)	Security of the student at the premise (full time presence of a security guard, CCTV cameras, perimeter fence, fire detectors/ extinguishers/disaster management protocols/first aid	1	2	3	4	5
ii)	Have at least two reading rooms well- spaced and well ventilated					
iii)	Physical safety and no liability or previous incidents					
iv)	All accredited hostels must have means of transport for safe transportation of students (seat belts, shuttles, mechanical conduction, driver with a valid license and insurance).					
v)	Full supply social amenities ( water, electricity, internet, standby generator, first aid, canteen and water reservoir)					
vi)	Well-spaced and ventilated rooms					
vii)	Location: Must be in proximity with University (Emergency management, accessibility and affordability)					
viii)	Conditions of participation/ engagement: Discipline, sexual harassment policy					
ix)	Orientation material if any : social etiquette, hospitality,					
x)	Psycho social support provided by the hostel					
xi)	Additional facilities: canteen, their location, price friendliness, disability access					

## Appendix 6: A Brief on all Hostels Inspected

### 03rd May, 2023; Visit 1

#### Braetd Girls' Hostel

- Generally performed well in all aspects
- Accessibility to University very good
- Lacks disability access
- The surroundings i.e. Katanga not ideal.
- Self-contained rooms
- Wi-Fi accessibility at affordable fee
- Security guard

#### Aryan Hostel

- Also performed well on most aspects of the checklist
- Hosts Makerere students and other neighboring institutions
- Mixed gender hostel
- Both self-contained and non-self-contained rooms
- Wi-Fi accessibility at affordable fee
- Security guards

#### Douglas Villa

- Did not perform well in regard to checklist.
- Not in good habitable state
- Lacks disability access
- Health and gender concerns especially for females
- Mixed gender hostel

#### Olympia

- Performed well on all aspects of the checklist
- Good risk management and safety of students, CCTV cameras installed.
- Availability of all social amenities
- Solar power back up
- Self-contained and secure rooms.
- Wi-Fi accessibility at affordable fee
- Security guard

#### St. Monica Hostel

- Hosts mainly government students
- Affordable and clean
- No disability access
- Rooms are not self-contained.
- Security guard

### 20th June, 2023; Visit 2

#### Cheds Hostel

- Mixed gender hostel
- Reading rooms on every floor
- Cleanliness good

- No disability access
- Rooms are not self-contained
- Fire extinguishers available

#### Messiah Hostel

- Mixed gender hostel
- Security guard
- One coking area for students on every floor
- Alternative Outside wash rooms for use during day
- No disability access
- Rooms are not self-contained.
- Wi-Fi accessibility at affordable fee

#### Zoa Hostel

- Care takers were not available

#### Herican

- Caretakers not available.
- Residents however attest to clean and conducive environment

#### Miriam

- Was remodeled into Residential area for non-students.

#### Kasamba

- No longer hosts Makerere students, now a hostel for Makerere College School students.

#### JJ Hostel

- Mixed gender hostel
- No reading rooms. Students use their rooms.
- Recreation area i.e. TV and Pool table area.
- Self-contained rooms with both internet and DSTV connection
- Security guards at the entrance with CCTV camera all around the place

#### MISH Hostel

- Mixed gender hostel
- Recreation area i.e. TV and Pool table area.
- Security Guard
- Social amenities such as restaurant and canteen
- Wi-Fi accessibility at affordable fee

#### Castle ville

- Mixed gender hostel
- Both self-contained and non-self-contained rooms.
- Amenities such as restaurant and canteen
- Recreation area i.e. TV
- Wi-Fi accessibility at affordable fee

- Cleanliness not so good

#### **Lady Juliana**

- Female only hostel
- Rooms not self-contained
- Reading room
- Recreation area
- Restaurant
- Wi-Fi accessibility at affordable fee

#### **Kann Hostel**

- Mixed gender hostel
- Very close to the university
- Both self-contained and non-self-contained rooms
- Restaurants
- Inadequate lighting
- Wi-Fi accessibility at affordable fee

#### **Nakiyingi Hostel**

- Mixed gender hostel
- Security guard
- Accessibility to social amenities
- Wi-Fi accessibility at affordable fee

**21st June, 2023; Visit 3**

#### **Prince Hostel**

- Unisex
- No criteria for mixing students
- No canteen and Restaurant
- Affordable
- Each room has a table and chairs for reading
- No reading room
- No shuttle
- Change door locks to curb no payment
- No Wi-Fi for students
- They have a TV room

#### **Edith Hetty**

- It is a girls Hostel
- No reading room yet
- TV room available
- Students taken to university Hospital
- Students sign the rules and regulations
- No canteen and restaurant
- Students allowed to cook but only on Gas
- No visitors allowed in past 6:00pm
- Main entrance closed at 10:00pm

#### **Apex Girl's Hostel**

- Wi-Fi available but at a cost
- Girls only
- Canteen and restaurant all inside the building
- Students allowed to cook on Gas

- No CCTV cameras
- Rooms have rechargeable bulbs in case power goes off
- They have a shuttle
- Counselling for students

#### **Muhika Hostel**

- CCTV and security guards all the time
- Canteen and Restaurant available
- Students allowed to cook on gas
- On basement and ground floor separation by floor but by room for the rest of the floors
- Mixed gender
- Mixed occupancy but 98% Makerere students
- Indiscipline students sent off at the end of the semester.

#### **C/U Bbira Girls Hostel**

- No internet connection yet
- DSTV/ TV room
- Cooking allowed
- One reading room outside the main building
- No shuttle
- Fire extinguishers on all floors
- Each floor has its own leader
- No standby generator
- No self-contained room

#### **Nalika Hostel**

- Not self-contained Rooms
- Unisex hostel
- Students mixed by wings
- Student leaders appointed by custodian
- Shuttle on accommodation fees
- Restaurant and canteen available
- CCTV Cameras available
- First aid kit for minor cases
- No recess term accommodation
- All lights on solar energy
- Reading room and TV rooms available
- No Wi-Fi
- Fire extinguishers on all floors
- Drug abuse among students

#### **Waveney Courts**

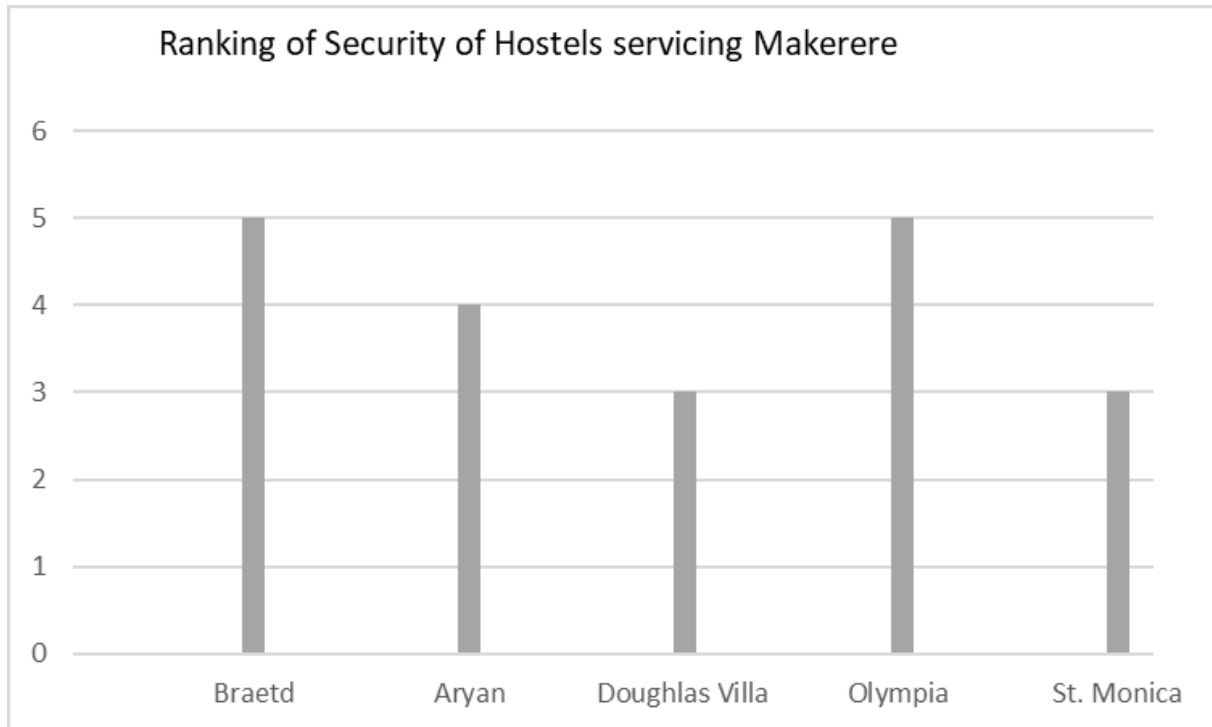
- Students mixed by rooms
- No shuttle
- TV room with DSTV connection
- Free Wi-Fi
- CCTV and security Guard
- No restaurant and canteen
- Reading rooms
- Students leaders just appointed
- Well-spaced and ventilated rooms

## Appendix 7: Sample Safety and Security Graph

In this aspect of security, all hostels were checked for prevalence of security staffers (security guards), CCTV, Fence, Fire detectors and emergency exist planning.

In all the five hostels, safety had been prioritized but was at different levels. In the table graph below the ranking of safety and security is provided.

**Figure 1:**



*Source: Data from the first hostel visit*

From the graph it was evident that Olympia and Braetd had very clear security and emergency protocols, fire extinguishers, CCTV cameras, Olympia had card access keys and emergency exist routes. Strict entry requirements such as student identification of visitors and accessible by ambulances. While not all hostels are presented in this graph, the Hostel Inspection Committee subsequent work will be to provide a database with all this information captured. There were many variances to allow for common denominators for the inspection.

## Appendix 8: The List of Accredited Hostels and their Contacts

S/N	HOSTEL NAME	NAME OF INTERVIEWEE	TITLE	CONTACT
1	Braetd Girls' Hostel	Ms. Ndagire Lilian	Receptionist	0772582692
2	Aryan Hostel	Mr. Byarugaba Edward	Custodian	0782776914
3	St. Monica Hostel	Mr. Emuron Martin	Custodian	0760099776
4	Olympia Hostel	Ms. Anxious Nabasa	Manager	0753376630
5	Douglas Villa Hostel	Ms. Bosa Margret	Custodian	0782160464
6	Cheds Hostel	Ms. Nakabugo Eva	Custodian	0783475110
7	Messiah Hostel	Mr. Ssemakula Michael	Custodian	0772456412
8	Zoa Hostel	Ms. Nansubuga Winnie	Custodian	0772307705
9	Helican Hostel	Ms. Kukundakwe Racheal	Custodian	0771834668
10	J J Hostel	Ms. Namaganda Nancy	Custodian	0703863178
11	Castle Ville Hostel	Ms. Amina	Custodian	0782206832
12	Lady Juliana Hostel	Mr. Kabanda Francis	Custodian	0701721698
13	MISH	Mr. Bonny	Custodian	0703348794
14	Kann Hostel	Mr. Akram	Custodian	0756309078
15	Nakiyinggi Hostel	Ms. Nagawa Sharia	Custodian	0782473376
16	Pearl View Hostel	Ms. Asunye Margret	Custodian	0772616155
		Mr. Ndaula Silver	Director	0704273964
17	New Nana Hostel	Ms. Rukia Kiyemba	Custodian	0758555503
18	Baskon Hostel	Mr. Kato Akim	Custodian	0704509313
19	Sun way Hostel	Mr. Katerega Hassan	Custodian	0785534364
20	Makerere Garden Courts	Mr. Byarugaba	Custodian	0756647238
21	Kare Hostel	Mr. Arthur Mwanje	Manager	0782470909
22	Dream World hostel	Ms. Kawooya Lilian	Custodian	0776286012/0758501330
23	Akwata empola Hostel	Ms. Namukasa Connie	Custodian	0704578111
24	Bbira Hostel	Mr. Goloba Emmanuel	Custodian	0784906568
25	Nalika Hostel	Mr. Ssemyalo Musa	Custodian	0776994973/0701994973
26	Waveney Courts Hostel	Ms. Nakiywala Florence	Custodian	0786809716
		Mr. Muhumuza Richard	supervisor	0752654411/0778671671
		Ms. Kabajulizi Judith	MD	+447879787749
27	Muhika Hostel	Mr. Ruhangariho Longino	Custodian	0780562202
28	Apex Girls' Hostel	Mr. Byamukama Kenneth	Custodian	0787035528
29	Edith Hetty	Mr. Bernard Obbo	Custodian	0708665002
			Director	0772620560
30	Prince Hostel	Ms. Pamela Ssegamwenge	Custodian	0782367283

## Appendix 9: Minutes of the Hostel Inspection Committee Meeting

### **MAKERERE UNIVERSITY HOSTEL INSPECTION COMMITTEE MEETING HELD ON MONDAY 17<sup>TH</sup>/ JULY/ 2023: DEAN OF STUDENTS' OFFICE, SENATE BUILDING AT 9:30AM**

#### **Members Present:**

1	Dr. Charlotte Karungi Mafumbo	Chairpersonperson
2	Mr. Rivan Peter Muhereza	Secretariat
3	Ms. Nalubowa Norah	Member
4	Mr. Kateregga Julius	Member
5	Dr. Ivan Magale	Member
6	Mr. Mukama Henry	Member
7	Ms. Asia	

#### **Absent with apologies:**

1	Ms. Winifred Kabumbuli	Dean of Students
2	Ms. Kkukiriza Ann Sandra	Off Campus Guild Minister

#### **Agenda**

Opening the meeting
Introduction and registration of members
Formulation of the meeting agenda
Adoption of the agenda
Opening prayer by Ms. Norah Nalubowa
Communication from the Chairperson
Matters arising from Chairpersons communication
Discussion of the draft HIC report
Reactions
Closing remarks from the Chairperson
Closing prayer by Ms.

#### **MIN 1/HIC/ 2023: Opening the meeting**

The Chairpersonperson welcomed all members present and called the meeting to order at exactly 9:30am

#### **MIN 2/ HIC/ 2023: introduction and registration of members present**

All members present introduced themselves and registered themselves

#### **MIN 3/ Formulation of the agenda**

The Chairpersonperson spearheaded the formulation of the agenda for the meeting

#### **MIN 4/ HIC/ 2023: Adoption of the Agenda**

Ms. Nalubowa Norah moved the motion to adopt the formulated agenda and was seconded by Dr. Ivan Magale.

#### **MIN 5/ HIC/ 2023: Prayer**

The opening prayer was led by Ms. Nalubowa Norah

#### **MIN 6/ HIC/ 2023: Communication from the Chairperson**

##### **The Chairperson communicated the following;**

- a) She welcomed all the members and thanked them for creating time to attend the meeting and also thanked them for their active participation in the committee activities.
- b) She thanked the Ag. Principal Warden Mr. Peter Rivan Muhereza for the prompt communication to students about the time table (University program) and accommodation spaces.
- c) She asked members to observe a moment of silence for the demise of the mother to the Ag. Principal Warden, Mr. Peter Rivan Muhereza, a member of the secretariat to the Committee
- d) She advised on the use of the word “visits” instead of “inspection”
- e) She observed the omission of university halls of residence in the ongoing committee inspection exercise. She noted the importance of visiting them for comparative purposes but needed clarity if they could be added to the mandate of the committee.
- f) She noted an emerging issue that had been reported by all hostels i.e. Drug use and abuse among students both in the hostels.
- g) Chairperson guided that the point of sexual harassment was to be investigated since it was only one hostel that had the “No Sexual Harassment Policy” clearly articulated. While it hadn’t been highlighted nor commented on, corresponding interviews intimated that it existed in hostels.
- h) She also requested that distances of hostels from the nearest entry point be measured and recorded for purposes of accuracy. Accuracy was critical in safety and security planning that the Dean of Students’ office was going to undertake for the academic year.

#### **MIN 7/ HIC/ 2023: Matters arising from Chairperson’s communication.**

- a) A member observed that the impromptu visits to the scheduled hostels was a bit challenging. It was agreed that for the subsequent “visits”, the Dean of Students’ office would provide introduction letters to ease access and for ethical and professional purposes.
- b) A member reminded the Chairperson, that in the previous meeting, the Director of Makerere University Hospital requested members to make brief profiles of each hostel which would allow the Director map out (identify) hostels that would be used by the hospital for medical emergencies and health support to the students living in hostels. A member pointed out that hostel student leadership be recognized and engaged by the university
- c) A member noted that there are places of residence that identified as apartments but were hosting Makerere University students. There was need for an entry point to visit them as well since their operations were important in ensuring that the students were accounted for.
- d) Concerns over hiring psycho- social support officers for hostels were raised and a recommendation was made to have these at all hostels. The members were concerned that demanding such a service would be a challenge and that the University Halls of Residence would need to effect such a recommendation first so that they provide a blue print that the hostels would follow.



### **MIN 8/ HIC/ 2023: Discussion of the draft report**

- a) The Chairperson presented the HIC draft report for discussion and requested each member to go through the document and make comments before returning it for final edits.
- b) A member advised that hostels that were closed i.e. Kasamba and Mariam be excluded from the table since they were no longer accommodating Makerere University Students. It was agreed they would be provided for in the appropriate appendix.
- c) Scores for the accreditation criteria with respect to the services provided by the hostel was a range of 0-10 for each specification in the checklist.

### **MIN 9/ HIC/ 2023: Way forward and closure**

- a) Introduction letters for the HIC from Dean of Students' office to the hostels in the scheduled visits be sent earlier.
- b) The University management come up with some sort of policy on drug abuse among students not only in the hostels but also in the halls.
- c) Create confidential proper reporting channels for cases of sexual harassment
- d) Encourage hostel owners to embrace student leadership in the hostels which would provide the necessary link with the university Dean of Students' office.

### **A closing prayer was led by Ms. Asia**

The Chairperson made the closing remarks and adjourned the meeting at exactly 1:30pm.





